

MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)

[Unit of MAYANK WELFARE SOCIETY]

(A Private University Established by the Madhya Pradesh Niji Vishwavidyalay Adhiniyam No.17 of 2007,
Registration no. : MPPU20)

University Address :

Index City, NH-59A,
Nemawar Road,
District Indore-452016 (M.P.),
Ph./Fax : 0731-4013656



Corporate Office Address

104, Trishul Apartment, 5 Sanghi Colon
A.B. Road, Indore-452008 (M.P.)
Email : info@malwanchaluniversity.com
Website : www.malwanchaluniversity.com

Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions

Ref.No.MU/RO/IQAC/2023/72A

Date: 14.03.2023

Minutes of IQAC Meeting

The meeting of the Internal quality Assurance cell (IQAC) was held on 13/03/2023 . Persons who attended the meeting are as per the list enclosed.

Hon'ble Vice Chancellor chaired the meeting. Director, IQAC welcomed all the members to the meeting and continued the proceedings as per the agenda.

Following are the minutes of the meeting:

- 1) Agenda 1: Review of minutes of last IQAC Meeting : It is informed that the previous IQAC meeting was held on 12/12/22 and the minutes of the meeting were read and approved by the members.
- 2) Agenda 2: Action taken report on the decisions of the previous IQAC Meeting

S. No	Recommendation of Committee	Action taken
1.	To review the status of preparations towards NAAC Accreditation.	The compilation of Qualitative and Quantitative metrics has been reviewed by conduction of AA audit.
2.	To review the status of Alumni association	The second alumni meet of Malwanchal University has been planned. Enhanced alumni activities & lecture series to be organized by all institutions.

- 3) Agenda no. 3: To review the status of preparations towards NAAC Accreditation-
The committee members were informed regarding the submission of SSR on 17th January 2023.
The criteria in-charges were instructed to organize the qualitative & quantitative metrics and identify any deficiencies. All students & faculty members to be sensitized towards feedback & student satisfaction survey. the same and forward it to research advisory committee.
- 4) Agenda no. 4: Online Programmes/Short term courses: The IQAC recommended to collect proposals from faculty members for starting online short term/Certificate programmes in the next academic year.


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- 5) Agenda no. 5: Faculty training: Dr. Magesh Kumar suggested to provide training to faculty members on the topics, Online teaching, OBE etc. It was also decided to provide training to administrative staff for effective implementation of ERP system.
- 6) Agenda no. 6: Any other matter with the permission of the Chair. As there were no any other matters, the meeting concluded with the vote of thanks by the chairman.



**Member Secretary IQAC
Malwanchal University,
Indore (M.P.)**

Cc:

- Chancellor
- Pro Chancellor
- Vice Chancellor
- Pro Vice Chancellor
- Registrar
- Addl. Registrar
- All HOIs
- Director IQAC
- All the concerned Members
- File



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Ref.No.MU/RO/IQAC/2023/89A

Date: 31.03.2023

Minutes of IQAC Meeting


The meeting of the Internal quality Assurance cell (IQAC) was held on 29/03/23. Persons who attended the meeting are as per the list enclosed.

The Chairperson of IQAC welcomed the members and acknowledged the gracious presence of all IQAC members.

The agenda of the meeting was discussed by the members of the IQAC and resolved as per the details given below.

1. Director IQAC provided an overview of the DVV clarification process emphasizing on the importance of addressing the NAAC concerns in a timely and comprehensive manner. The members engaged in a detailed discussion to understand the specific areas that need the clarification and the supporting evidences required.
2. The director presented the draft DVV clarifications that had been prepared based on NAAC observations in extended profile and metric wise deviations. The members critically analyzed each concern and provided their inputs and suggestions on how best to address them. After incorporating the suggestions and inputs from the members the IQAC prepared the clarifications on DVV deviations the document was reviewed to ensure that it provided clear and concise explanation.
3. The director IQAC outlined the next steps towards accreditation including the verification of all documents, compilation of necessary annexures and ensuring compliance as per the NAAC guidelines. The nodal officers were assigned the responsibility of preparation of the departmental presentations.

The meeting concluded with thanks to the members.


Member Secretary IQAC
Malwanchal University,
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Ref.No.MU/RO/IQAC/2023/270A

Date: 04.010.2023

Minutes of IQAC Meeting

The meeting of the Internal quality Assurance cell (IQAC) was held on 29th September 2023. Persons who attended the meeting are as per the list enclosed. IQAC member secretary Dr. Rolly S. Agarwal welcomed all the IQAC members and acknowledged the gracious presence of Dr. Sanjeev Narang, Chairperson IQAC committee. She also welcomed Director research, Dr. Lily Ganju as a member of the IQAC team. The agenda of the meeting was discussed by the members of the IQAC and resolved as per the details given below.

1. The minutes of the previous IQAC meeting held on 29th March 2023 were read and approved.

2. Agenda 2: Action taken report on the decisions of the previous IQAC Meeting

S. No	Recommendation of Committee	Action taken
1.	Completion of DVV clarification process.	The responses towards DVV clarifications have been submitted and tentative PTV dates had been received.

3. The new chairperson of the IQAC, Dr. Sanjeev Narang sir discussed with all the members the progress of preparedness towards NAAC Peer Team visit. It was discussed that all team members should study the qualitative parameters and criterion of SSR and discuss the plan of action in the next meeting.

All the members were instructed to go through all the criteria once again and fill in the gaps. Also, the members were informed that a request was put on the portal for NAAC visit extension.

The meeting concluded with thanks to the members.


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Ref.No.MU/RO/IQAC/2023/311A

Date: 16.11.2023

Minutes of IQAC Meeting

The meeting of the Internal quality Assurance cell (IQAC) was held on 15th November, 2023. Persons who attended the meeting are as per the list enclosed.


Hon'ble Vice Chancellor chaired the meeting. Director, IQAC welcomed all the members to the meeting and continued the proceedings as per the agenda. Following are the minutes of the meeting:

1. The minutes of the previous IQAC meeting held on 29th September 2023 were read and approved.
2. Agenda 2: Action taken report on the decisions of the previous IQAC Meeting

S. No	Recommendation of Committee	Action taken
1.	Preparedness towards Peer team visit.	The IQAC committee had prepared the action plan and the same was discussed in detail in the meeting.

3. The director IQAC apprised the members regarding the schedule of the upcoming NAAC Peer Team visit which will be held from 5th December to 7th December 2023. The Vice chancellor asked all the members to prepare the documents for NAAC Peer Team visit. All the HOIs should prepare their presentations and highlight the key features, achievements and activities of their respective institutions.
4. The need of various committees for the smooth conduct of NAAC Peer Team Visit was discussed. To take the responsibility of various events at different places, all the members of the university should work as a team and the appointment of coordinators from each institution was decided upon.
5. The conduction of a mock drill was also discussed and it was decided that the schedule for the same will be circulated in due course of time.

The meeting concluded with thanks to the members.


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Indore (M.P.)

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Ref.No.MU/IQAC/2023/370

Date: 29.12.2023

Minutes of IQAC Meeting

The meeting of IQAC was held on 27/12/2023. The meeting was presided over by the vice chancellor. Persons who attended the meeting are as per the list enclosed.

Following are the minutes of the meeting:


- 1) Agenda : Review of minutes of previous IQAC Meeting held on 15th November:
The minutes of the previous meeting were read and approved by the members.
- 2) Agenda : Action taken report on the decisions of the previous IQAC Meeting:

S. No	Recommendation of Committee	Action taken
1.	Smooth conduction of the NAAC Peer Team Visit	The visit scheduled from 5 th to 7 th December 2023, had been conducted successfully.
2.	Appointment of committees and coordinators for the purpose of the NAAC Peer Team Visit	Pro. Vice Chancellor Dr. Ram Ghulam Razdan informed members that mock drill had been conducted previously and all concerned were aware of their roles and responsibilities.

- 3) Agenda : Constitution of IQAC sub- committees in all Institutions. In order to improve the academic and administrative performance of the Institution, the members advocated for appointment of IQAC sub committees of all the constituent colleges. This will assist in the process of data collection and validation. The HOIs were requested to send the names of nominated members to the university.

- 4) Agenda : Identification of areas of concern in NAAC ranking and NIRF ranking: Dr. Rolly S Agrawal, Director IQAC apprised all present regarding the grade sheet and individual score obtained in each of the metrics. Nodal officers and all criterion heads were instructed to do the gap analysis and start preparing to overcome the deficiencies.
- 5) Agenda : Appointment of research coordinators in all Institutes. For enhancing the research activities, it was Unanimously agreed that HOIs should identify faculty members with research aptitude and instruct them to work alongside the research cell of Malwanchal University.
- 6) Agenda : Any other agenda with the permission of chair: Dr. G S Patel, Dean Index Medical College hospital and Research Centre suggested that faculty members and students should be sensitized further towards the importance of research and innovation through conduction of workshops and trainings. IQAC Committee members supported the views of Dr Patel and it was decided to organize workshops pertaining to research methodology and research grant writing.

The meeting ended with formal vote of thanks.


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Cc:

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- Pro Vice Chancellor
- Controller of Examination
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- Dy. Registrar
- All HOIs
- Director IQAC
- Director Research
- Director HR
- All the Members of Committee
- File

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Ref.No.MU/IQAC/2024/51A

Date: 20.02.2024

Minutes of IQAC Meeting

The meeting of IQAC was held on 17/02/2024. The meeting was presided over by the Director IQAC. Persons who attended the meeting are as per the list enclosed.

Following are the minutes of the meeting:

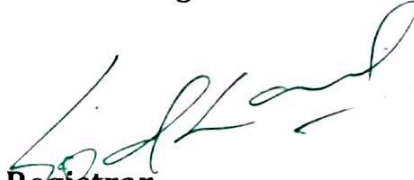
1. Agenda : Review of minutes of previous IQAC Meeting held on 27th December 2023: The minutes of the previous meeting were read and approved by the members.
2. Agenda : Action taken report on the decisions of the previous IQAC Meeting:

S. No	Recommendation of Committee	Action taken
1.	Smooth conduction of the NAAC Peer Team Visit	The visit scheduled from 5th to 7th December 2023, had been conducted successfully.
2.	Appointment of committees and coordinators for the purpose of the NAAC Peer Team Visit	Pro. Vice Chancellor Dr. Ram Ghulam Razdan informed members that mock drill had been conducted previously and all concerned were aware of their roles and responsibilities.

3. Agenda : Discussion of AQAR report preparation: Detailed discussion was held pertaining to the criteria 1 to criteria 3 for the AQAR preparation and the data submission deadline was decided to be 11th March 2023 for initial review. The progress shall be measured from time to time. It was decided that the HOIs along with the IQAC sub committee and the other team members shall be responsible for the same. The excel sheet format and the detailed sample documents for all the criteria had been circulated earlier.

It was decided to convene another meeting for discussion pertaining to criteria 4 to criteria 7.

The meeting ended with formal vote of thanks.


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