



MALWANCHAL UNIVERSITY, INDORE

Structure and Mechanism of Internal Quality Assurance Cell

Committed to maintaining its educational standards, Malwanchal University established the Internal Quality Assurance Cell (IQAC) on **14/08/2021**, with the aim of institutionalizing processes for enhancing and sustaining quality across various domains. Over the past decade, the university has proactively worked to capitalize on its strengths and build upon its accomplishments.

Recent shifts in higher education, challenges posed by globalization, underscore the imperative for Higher Education Institutions (HEIs) to actively participate in establishing and implementing quality benchmarks across all facets of their operations.

The IQAC serves as a central hub for devising quality plans that pertain to both faculty and students of the university. As William A. Foster aptly stated, "Quality is never an accident; it is always the result of high intention, sincere effort, intelligent direction and skilful execution; it represents the wise choice of many alternatives.

Vision:

The vision of IQAC is to cultivate a system of deliberate, consistent, and catalytic improvement in the overall performance of the institution, ensuring it stays updated with quality sustenance activities.



MALWANCHAL UNIVERSITY, INDORE

Mission:

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programs or projects.
- To stimulate the academic environment for promotion of quality of teaching- learning and research in higher education institutions.
- To encourage self-evaluation, accountability, autonomy and innovations in higher education.
- To undertake quality-related research studies, consultancy and training programs.
- To collaborate with other stakeholders of higher education for quality evaluation, promotion, and sustenance.

Objectives:

- Formulating metrics to evaluate the efficacy of curricular, co-curricular, and extracurricular activities.
- Assessing and documenting actual performance, identifying deviations, and providing feedback for enhancement.
- Establishing quality cells within various institutions of the university and guiding their operations.
- Sustaining and augmenting the university's quality initiatives.
- Striving for excellence in quality assurance endeavors.



MALWANCHAL UNIVERSITY, INDORE

Composition:

As proposed by the Academic Council, Malwanchal University and approved by the Board of Management, Malwanchal University (resolution no. dated 14/08/2021) the composition of IQAC is as follows-

- Chairperson: Vice Chancellor of the University
- Head of Institution of all constituent institutions
- Members from the Management
- Few senior administrative officers
- Nominees from local society, Students, alumni and non-teaching staff members
- Nominees from Employers/Industrialists/Stakeholders
- One of the senior faculty as the Director of the IQAC

Standard Operating Procedures:

1. The tenure of IQAC will be for a continuous period of 2 years from the date of appointment.
2. The Meeting of the IQAC will be conducted quarterly. The quorum for the meeting shall be two-third of the total number of members. Additional meetings may be held as and when required.
3. Secretary in consultation with the chairperson will decide the agenda and send communication to all members. The date, time, venue and agenda of the meeting will be communicated to the members at least one week in advance.



MALWANCHAL UNIVERSITY, INDORE

4. Minutes of the meeting will be sent to the members and uploaded to institutional website also.
5. The agenda, minutes and action taken reports will be documented in hard and soft copy formats.
6. Academic and Administrative audits will be done after completion of the academic year. The Schedule of the audit will be finalized by the Chairperson after discussion with the members during the IQAC meeting. Audit reports will be sent to the departments for corrective action.
7. IQAC will prepare annual calendar of the events to be organized at the university and institutional level.
8. After the first cycle of NAAC accreditation of the university, AQAR will be prepared and discussed during the IQAC meeting. Finalized AQAR will be placed before Council for the approval and the approved AQAR will be submitted to the NAAC.
9. All correspondence to and from IQAC will be through a dedicated e-mailid-director.iqac@malwanchaluniversity.in,office.iqac@malwanchaluniversity.in

Functions:

The IQAC at Malwanchal University serves as a central hub for devising quality plans for both faculty and students. Comprised of senior faculty members, distinguished educationists, representatives of management, and various other stakeholders, the IQAC is tasked with the following activities:



MALWANCHAL UNIVERSITY, INDORE

- Ensuring timely documentation and continual improvement in the performance of academic and administrative tasks.
- Optimizing and integrating modern teaching-learning methods and evaluation techniques.
- Enhancing clarity and focus within institutional operations to foster a culture of quality.
- Institutionalizing various activities to promote best practices and facilitate their integration.

STRATEGIES:

IQAC shall evolve mechanisms and procedures for:

- Ensuring Timely, Efficient and progressive performance of Academic, Administrative and Financial Task.
- The relevance and quality of Academic and research programs.
- Equitable access to and affordability of Academic Programs for various section of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad.



MALWANCHAL UNIVERSITY, INDORE

IQAC Activities:

1. Setting standards for various academic and administrative activities.
2. Documentation of programs and activities for review and assessment with purpose of increasing quality standards.
3. Organization of workshops and seminars on promotion of quality.
4. Feedback collection from various stakeholders for continuous quality improvement.
5. Accreditation of institutions through various agencies like NABH, NABL, ISO etc.