



# Malwanchal University

( A Private State University Established by the Madhya Pradesh  
Niji Vishwavidhyalaya Adhiniyam No. 17 of 2017 ) Registration No. MPPU20

## Index Institute of Pharmacy

Ref.No. MU/IIP/PO/2024/09

Date: 13/01/2024

### CIRCULAR

This is informing to all that our institute will organise three days seminar on  
"Interpersonal skills" from 17/01/2024 to 19/01/2024. All students of Pharmacy

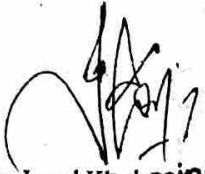
Institute have to attend session regularly.

Topic: Topic Interpersonal skills.

Venue: Auditorium, Index dental College

Time: 11:00 to 13:00 hrs. For three days

Speaker: Dr. Javed Khan Pathan, Dr. Abhilasha Bakshi

  
Dr. Javed Khan Pathan  
Principal  
Index Institute of Pharmacy  
Malwanchal University,  
INDORE

  
Registrar  
Malwanchal University  
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Principal  
Index Institute of Pharmacy  
Malwanchal University,  
INDORE

Campus: Index City, Nemawar Road, NH-59A, Indore, M.P.- 452016  
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Index INSTITUTE OF PHARMACY  
**REPORT ON INTERPERSONAL SKILLS**

**Date: 22/01/2024**

Index Institute of Pharmacy organised a three days course on Interpersonal skills, which are the most demanding ability of the person after quality of education and it essential for the successful future career of a person. Interpersonal skills have an enormous importance in professional context.

A Value Added Course on 'Communication Abilities' were conducted between 17/01/2024 to 19/01/2024, at Lecture hall no. 1 of Index dental College, auditorium.

The course was for the students of Pharmacy to be familiar and to develop learning capacity with Interpersonal skills.

The programmed was scheduled for 3 days.

Topic: Topic Interpersonal skills.

Venue: Auditorium, Index dental College

Time: 11:00 to 13:00 hrs. For three days

Speaker: Dr. Javed Khan Pathan ,Dr. Abhilasha Bakshi


The Topics for the meeting were as follows:

1. Types of Interpersonal skills
2. How to develop Interpersonal skills
3. 7 C's of Interpersonal skills
4. Barriers in communication
5. Importance of communication

Day first started with introduction to the Interpersonal skills s and types of Interpersonal skills s. What is the need to communicate with others and why they are important? What is the necessity of having a proper communication? It was discussed how communication enhance one's personality. After the presentation, the participants were given a few tasks and their performance was evaluated and necessary feedback on how to improve these skills was to be given.

**Five Types of Communication**

- Oral communication
- Interpersonal communication

  
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- Nonverbal communication
- Written communication
- Visual communication
- Listening communication

The second session, Dr. Abhilasha Bakshi, Assistant Professor, Index institute of Pharmacy, Indore. She was the resource person and delivered his lecture on how to develop Interpersonal skills and 7 C's of Interpersonal skills. His presentation was on the simple methods, which gave necessary tips and guidelines on to improve the basic Interpersonal skills and effective ways to face an interview related topics.

The seven C's are: clear, correct, complete, concrete, concise, considered and courteous.

On third day, Dr. Javed Khan Pathan, Principal of Index institute of Pharmacy, Indore was the resource person and delivered his lecture on the barrier in communication and importance of communication.

#### Common Barriers to Effective Communication

- Dissatisfaction or Disinterest with One's Job.
- Inability to Listen to Others.
- Lack of Transparency & Trust.
- Communication Styles (when they differ)
- Conflicts in the Workplace.
- Cultural Differences & Language.

In his session he motivated students to how to do a effective Communication.

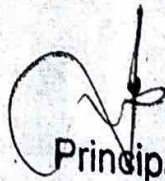
Like-

1. Consult Others before Communication
2. Convey Things that is Helpful to Listener.
3. Be a Good Listener

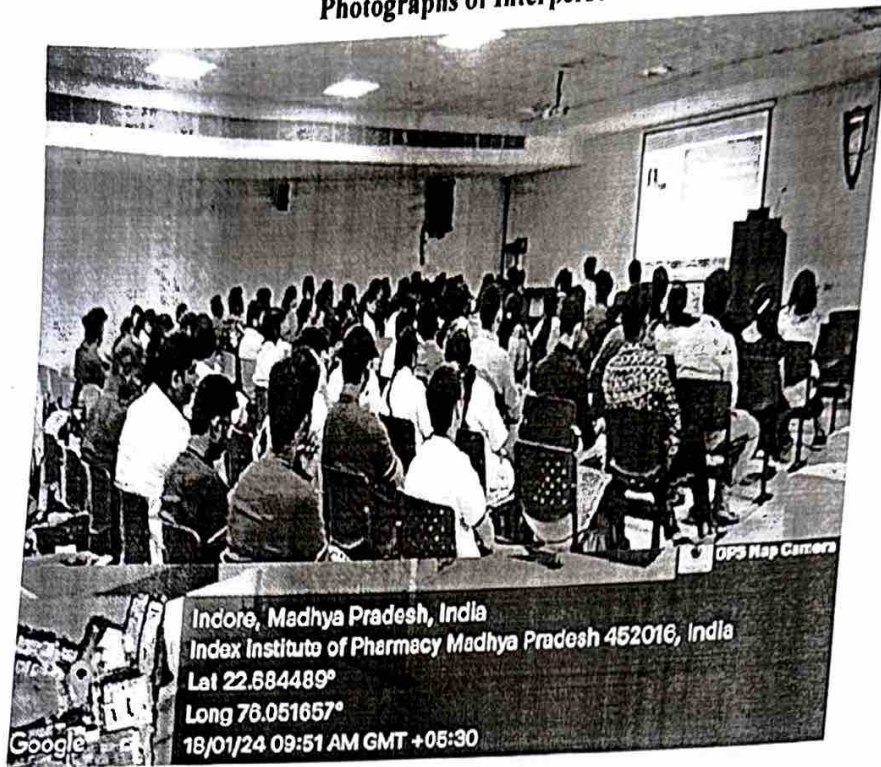
The participants were given a few worksheets on these areas and their performance was evaluated and necessary feedback on how to improve these skills was given.

On Fourth Day-In the last part of the workshop, a few participants gave their feedback explaining how the program helped them to improve their Interpersonal skills and made them more confident of using English in a better way.

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**Photographs of Interpersonal skills**

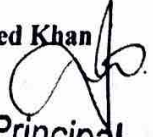


**Session in Progress "Interpersonal Skills"**



**"Student Interaction and Awareness Session", lecture delivered by Dr. Javed Khan Pathan**

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# Index Institute of Pharmacy

## Attendance

DATE: 17/01/2024.

Topic: Interpersonal skills

Sr. No	Name	Signature
1	Batik Yadav	Batik
2	Milhil Yadav	Milhil Yadav
3	Vaibhav Paratop Singh	Singh
4	Gagan	Gagan
5	Piyush chourhan	Piyush
6	Aman Kumar	Aman
7	Jyoti	Jyoti
8	Abhishek	Abhishek
9	Anam Thakur	Anam
10	Sri Raj	Sri Raj
11	Aashil	Aashil
12	Priyanka	Priyanka
13	Kalyani badi	Kalyani
14	Aman Patel	Aman
15	Kaishma Yadav	Kaishma
16	Swagat Sankar	Swagat
17	Adarsh Sankar	Adarsh
18	Govind Sharma	Govind
19	Ammu Amachiya	Ammu
20	Sachin Patel	Sachin
21	Mangal Patel	Mangal
22	Shubham	Shubham
23	Megha Sankar	Megha
24	Anamika Senelkar	Anamika
25	Parvita Jyoti	Parvita
26	Shweta Parmar	Shweta
27	Vishal Thakur	Vishal
28	Piyush Yadav	Piyush
29	Vijay Sankar	Vijay
30	Piyush	Piyush
31	Bhawanee Marathe	Bhawanee
32	Nasim Patel	Nasim
33	Mukesh Tambur	Mukesh
34	Sachin	Sachin
35	Pankaj	Pankaj

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Date: 17/01/2024.

Topic: Interpersonal skills

Sr. No	Name Of Students	Signature
01	Ramprayan, Manawat	
02	Omprakash Jaiswal	
03	Nikhil Yadav	
04	Neeraj Thakur	
05	Mohd Akhter Shamay-haque	
06	Mohan Vishwakarma	
07	Moh Umair Khan	
08	Pankaj Jat	
09	Piyush Chouhan	
10	Pradip Yadav	
11	Prasen Pintarika	
12	Piyush Yadav	
13	Raj Thakur	
14	Mangal Senelhar	
15	Kuldeep Rajput	
16	Kuldeep Keshriya	
17	Ibrahim Sheikh	
18	Hazim Patel	
19	Aakash Prajapat	
20	Akib Khan	
21	Aman Amodiya	
22	Aman Mansuri	
23	NARAYAN	
24	Pranav	
25	Vishal	

Total No. of Students- 60

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