

**MALWANCHAL
UNIVERSITY, INDORE**



**INDEX INSTITUTE OF
PHARMACY**

Index city, NH-59A, Nemawar Road
Indore, Madhya Pradesh

VALUE ADDED COURSE

TOPIC: INTERPERSONAL SKILL

SCHEDULE

Contact person: Event coordinators

Resource person: Dr. Javed Khan Pathan

Date: 05.06.2023-08.06/2023

Venue: Room no. 02 (IIP)

CONCEPT

The interpersonal skill course is designed to provide participants with a comprehensive understanding of governance principles, ethical leadership, transparency, and accountability in organizational and societal contexts.

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MODULE

- Introduction to interpersonal skill
- Ethical Leadership and Decision Making
- Inclusivity and Equity in Governance
- Governance and Sustainable Development
- Global Perspectives on Good Governance

LEARNING

- Enhanced understanding of good governance principles and their applications.
- Improved decision-making and ethical leadership abilities.
- Ability to implement transparency and accountability practices in organizations.
- Increased awareness of governance's impact on sustainable development and public trust.
- Stronger commitment to promoting inclusivity.

LEARNING OBJECTIVES

The INTERPERSONAL SKILL course aims to develop participants' understanding of transparency, accountability, and ethical leadership while equipping them with practical skills for fostering inclusivity and sustainable development in governance processes.

Principal

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Registrar
Malwanchal University
Indore (M.P.)



Malwanchal University

(A Private State University Established by the Madhya Pradesh
Niji Vishwavidhyalaya Adhiniyam No. 17 of 2017) Registration No. MPPU20

Index Institute of Pharmacy

Ref.No. MU/IIP/PO/2024/09

Date: 13/01/2024

CIRCULAR

This is informing to all that our institute will organise three days seminar on
"Interpersonal skills" from 17/01/2024 to 19/01/2024. All students of Pharmacy
Institute have to attend session regularly.

Topic: Topic Interpersonal skills.

Venue: Auditorium, Index dental College

Time: 11:00 to 13:00 hrs. For three days

Speaker: Dr. Javed Khan Pathan, Dr. Abhilasha Bakshi

Dr. Javed Khan Pathan

Principal

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Index INSTITUTE OF PHARMACY

REPORT ON INTERPERSONAL SKILLS

Date: 22/01/2024

Index Institute of Pharmacy organised a three days course on Interpersonal skills, which are the most demanding ability of the person after quality of education and it essential for the successful future career of a person. Interpersonal skills have an enormous importance in professional context.

A Value Added Course on 'Communication Abilities' were conducted between 17/01/2024 to 19/01/2024, at Lecture hall no. 1 of Index dental College, auditorium.

The course was for the students of Pharmacy to be familiar and to develop learning capacity with Interpersonal skills.

The programmed was scheduled for 3 days.

Topic: Topic Interpersonal skills.

Venue: Auditorium, Index dental College

Time: 11:00 to 13:00 hrs. For three days

Speaker: Dr. Javed Khan Pathan ,Dr. Abhilasha Bakshi

The Topics for the meeting were as follows:

1. Types of Interpersonal skills
2. How to develop Interpersonal skills
3. 7 C's of Interpersonal skills
4. Barriers in communication
5. Importance of communication

Day first started with introduction to the Interpersonal skills s and types of Interpersonal skills s. What is the need to communicate with others and why they are important? What is the necessity of having a proper communication? It was discussed how communication enhance one's personality. After the presentation, the participants were given a few tasks and their performance was evaluated and necessary feedback on how to improve these skills was to be given.

Five Types of Communication

- Oral communication
- Interpersonal communication

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- Nonverbal communication
- Written communication
- Visual communication
- Listening communication

The second session, Dr. Abhilasha Bakshi, Assistant Professor, Index institute of Pharmacy, Indore. She was the resource person and delivered his lecture on how to develop Interpersonal skills s and 7 C's of Interpersonal skills s. His presentation was on the simple methods, which gave necessary tips and guidelines on to improve the basic Interpersonal skills s and effective ways to face an interview related topics.

The seven C's are: clear, correct, complete, concrete, concise, considered and courteous.

On third day, Dr. Javed Khan Pathan, Principal of Index institute of Pharmacy, Indore was the resource person and delivered his lecture on the barrier in communication and importance of communication.

Common Barriers to Effective Communication

- Dissatisfaction or Disinterest with One's Job.
- Inability to Listen to Others.
- Lack of Transparency & Trust.
- Communication Styles (when they differ)
- Conflicts in the Workplace.
- Cultural Differences & Language.

In his session he motivated students to how to do a effective Communication.

Like-

1. Consult Others before Communication
2. Convey Things that is Helpful to Listener.
3. Be a Good Listener

The participants were given a few worksheets on these areas and their performance was evaluated and necessary feedback on how to improve these skills was given.

On Fourth Day-In the last part of the workshop, a few participants gave their feedback explaining how the program helped them to improve their Interpersonal skills s and made them more confident of using English in a better way.

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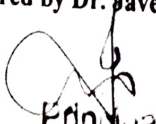
Photographs of Interpersonal skills



Session in Progress "Interpersonal Skills"



"Student Interaction and Awareness Session", lecture delivered by Dr. Javed Khan Pathan


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Attendance

DATE: 19/01/24

Topic: Interpersonal skills

Sr. No	Name	Signature
01	ABHAY TIWARI	Abhay
02	Himanshu Sharma	Himanshu
03	Jindrapal Sisodiya	Jindrapal
04	Lucky Singh Baradika	Lucky
05	Rajveer Panwar	Rajveer
06	Sumit Malviya	Sumit
07	Arvind Bawade	Arvind
08	Jaydev Bhaske	Jaydev
09	Utpal Gaud	Utpal
10	DEVJAT Sendhav	Devjat
11	Pushpandra Patidar	Pushpandra
12	Ankit Prayapati	Ankit
13	AKSHAT Sendhav	Akshat
14	Asham Jammia	Asham
15	Devesh Jammia	Devesh
16	BHANUPRATAP shingh rothare	Bhanupratap
17	Jitendra Rathore	Jitendra
18	Saniya Lothi	Saniya
19	Sohel Sheikh	Sohel
20	Mehul Koushal	Mehul
21	Sahid Khan	Sahid
22	NAFEES KHAN	Nafees
23	Ritika Gujjar	Ritika
24	Vishakha Gurjar	Vishakha
25	Nardani Panwar	Nardani
26	Manshi Verma	Manshi
27	Pariyay	Pariyay
28	Lshika Chaudhary	Lshika
29	Nitisha Yadav	Nitisha
30	Yashvi Panchal	Yashvi
31	Rehan Khan	Rehan
32	Bhramaraj Mase	Bhramaraj
33	Jivan Bena	Jivan
34	Anuj Tiwari	Anuj
35	Sunil Kumar	Sunil
36	Aavesh Shekh	Aavesh

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