

# MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)

[Unit of MAYANK WELFARE SOCIETY]

(A Private University Established by the Madhya Pradesh Niji Vishwavidyalay Adhiniyam No.17 of 2007)  
Registration no. : MPPU20



**University Address :**

Index City, NH-59A,  
Nemawar Road,  
District Indore-452016 (M.P.),  
Ph./Fax : 0731-4013656

**Corporate Office Address :**

104, Trishul Apartment, 5 Sanghi Colony  
A.B. Road, Indore-452008 (M.P.)  
Email : info@malwanchaluniversity.com  
Website : www.malwanchaluniversity.com

**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.MU/RO/2022/141

Date: 10.05.2022

## Minutes of Academic Council Meeting

The Meeting of the Academic Council was held on 29.04.2022 at 11:15 AM at Conference Hall of Malwanchal University. It was presided over by the Vice Chancellor Sir.

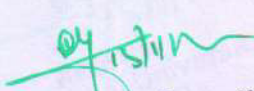
Persons who attended the meeting are as per the list enclosed.

**After deliberations following decisions were taken-**

1. Minutes of the previous Academic Council meeting held on 14.07.2021 were approved.
2. It was informed to all HOI's to submit the BOS minutes with amendments if any for academic session 2022-23.
3. A detailed discussion was held on the documentation process for applying in NAAC. It was ordered to all HOI's to co-ordinate with nodal officers to get all the concerned documents of their institutes to be uploaded on NAAC website.
4. It was informed to all HOI's that timely submission of data for AISHE should be ensured in the future so that all the data can be uploaded on the AISHE portal.

The Vice Chancellor informed that for the purpose of AISHE some new fields have been added in the enrollment form and they are:

- A. HR Module Transgender, Person with disability, religion (1.Hindu, 2.Muslim and other minorities).
  - B. Student Module Transgender, Person with disability, religion- (1.Hindu, 2.Muslim and other minorities).
5. Vice-Chancellor thanked all HOI's for making the 1st convocation of Malwanchal University a successful one. In this regard he informed about the debriefing session held for the convocation. Further he requested everyone to cooperate and assist in future.
  6. In view of NAAC the university requires several MOU's with other universities and various other organizations.  
It was requested to all HOI's to sign MOU's for various activities as discussed above.
  7. All HOI's were instructed that while opening new courses they must inform to the registrar office so that he can arrange for inspection by MPPURC. This is necessary for getting scholarships. Strict compliance regarding this to be taken up.
  8. Controller of examination gave a brief of all the activities of examinations which were completed and in coming weeks for academic session 2021-22.  
It was suggested that instead of filling of foil and counterfoil separately single result sheet can be filled. Members of academic council gave consent for the same.


  
Registrar  
Malwanchal University  
Indore (M.P.)



- As per the new education policy and guidelines of UGC which have been received, two programs can be done by a student in a year simultaneously, but it was discussed that as we are having only medical courses we can't implement it in our university.
10. All HOI's were informed to submit the academic calendar for the academic session 2022-23.
  11. All Academic Council members were informed that LOI of BHMS has been received for the academic session 2022-23.
  12. The syllabus review put up by the Principal of Index Nursing College was approved.
  13. Dr. Sudha Shrivastava (Director), IQAC Cell requested the committee to form an Environmental Committee to monitor the campus. As per her request a committee was formed under the Chairmanship of Mr. R.S. Ranawat (Director, Planning and Administration) the following members were included in the committee.
    - 1) Mr. R.S. Ranawat (Director, Planning and Administration)
    - 2) Ms. Chitra Khirwadkar
    - 3) Ms. Amita Singh
    - 4) Ms. Ritu Choukse
    - 5) Ms. Shivani Patidar
    - 6) Mr. Prabhanshu Vyas
    - 7) Mr. Ajay Gour
  14. The Academic Council requested to upload NABL certificate and ISO certificate in Malwanchal University website. Dr. Deepti Hada is asked to do the needful.
  15. The Performance Appraisal Policy, Staff Welfare Policy, Maintenance Policy, Gender Sensitization Policy and Environmental Policy put up by the various heads of the committees in the Academic Council was briefly discussed among the members of the committee and it was unanimously approved by the Academic Council.
  16. IPR Policy, Anti-Plagiarism Policy and Code of Ethics Policy was put up by research cell Chairperson before the Academic Council for discussion among the members of committee and it was unanimously approved by the Academic Council.
  17. Feedback forms of students, parents, teachers and stakeholder to be uploaded on NAAC tab of website.
  18. The controller of examination presented the Annual report of examination held during the academic session 2022-23.
  19. Academic and Administrative Audit handbook was handed over to HOI's in hard copy and were asked to report the compliance to the NAAC office.
  20. The Academic Council approved the constitution of Publication Oversight Committee under Malwanchal University formed on 05.02.2022.

The meeting ended with the vote of thanks to the chair.

With kind Regards,

  
Member Secretary  
Malwanchal University, Indore (M.P.)

Encl: As Above

Cc:

- Chancellor
- Pro Chancellor
- Vice Chancellor
- Pro Vice Chancellor
- Addl. Registrar

- All HOI's
- Concerned Members
- File

  
Registrar  
Malwanchal University  
Indore (M.P.)