



# MALWANCHAL UNIVERSITY

(Index Group of Institutions)

Established & Approved by M.P. Govt., MPPURC Reg. No. MPPU20,  
UGC Under Section 2(f) | NAAC Accredited

## CENTRAL INDIA'S LARGEST MEDICAL EDUCATION GROUP

### SKILL DEVELOPMENT COURSES



DEVELOP **SKILLS** TO ENSURE A SUCCESSFUL  
**CAREER** AND TURN AMBITION INTO **EMPLOYMENT**

#### Eligibility

10+2 / Graduates/ Post- Graduates

#### Certificate Courses Offered

- Medical & Hospital Administration
- Hotel Management & Tourism
- Agricultural Sciences
- Fashion Design
- Computer Science & IT
- Management

Best Skill development  
courses with **Nominal  
Fees** and 100%

**Placement Assurance**

FOR ADMISSION  
CONTACT

☎ 78801 08815, 0731-4013774

✉ [admissions.skill@malwanchaluniversity.in](mailto:admissions.skill@malwanchaluniversity.in)

📍 Campus: Index City, NH-59A, Nemawar Road, Indore - 452016 (M.P.)



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# Duration : 03 Months, 06 Months & 11 Months

## Medical & Hospital Administration

- Needling Therapy
- Acupressure Therapy
- Yoga Therapy
- Hospital Front Office & Billing Executive - Clerk, Receptionist, IPD/OPD/MRD assistant
- Floor Coordinator
- Bed side Assistant (Ward Boy)
- Lab Assistant • Marketing PRO
- Customer Care Executive
- Quality Manager - NABH, NABL
- Back office coordinator - Administrative, Operational & Supporting Functions

## Information Technology

- Digital Marketing, Graphic Designing & Content Writing
- Computer Hardware & Networking
- Fundamentals of Computer (MS-Word, MS-Excel, MS-PowerPoint etc), Basic Computing knowledge
- SEO, Search Engine Monetization, Social Media Management, Meta Ads

## Management

- Marketing Management
- Employability Skills - Interview Preparation, Personality Development, Soft Skills.
- Accounting, GST, ITR Filing.
- ERP, MIS, Tally
- Marketing - Online, Offline, Digital

## Fashion Design

- Stitching (सिलाई) - Techniques, Fabric types, Garment construction.
- Fashion Designing - Styling, Production, Designing, Sketching
- Hand/Machine Embroidery (कढ़ाई)
- Sewing Machine Operator

## Hotel Management & Tourism

- Hospitality - Chef, Sue Chef, Waiter / Stewards, Manager, Hotel Receptionist, Inventory Management.
- Housekeeping
- Front Office
- Travel - Airways/Train/Buses Ticket booking, Hotel Reservations, Tour Planning, Tour Guide.

## Agriculture

- Mushroom Cultivation
- Vermi Compost
- Landscaping
- Bee Keeping
- Packaging & Selling - E Commerce Platform Knowledge, Digital Ad Campaigns, Content creation, Website.



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