

MALWANCHA UNIVERSITY, INDORE



Disaster Management Policy

Year -2025-2026

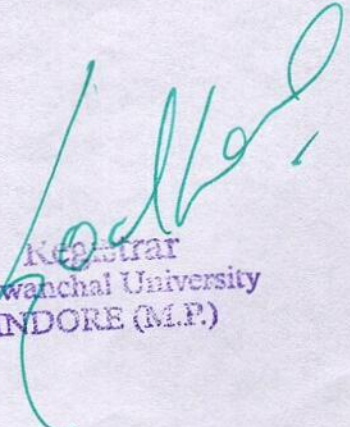
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MALWANCHAL UNIVERSITY, INDORE

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Disaster Management Policy

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Malwanchal University
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Disaster Management Policy

1. Introduction

The Disaster Management Policy aims to establish a structured system to prevent, prepare for, respond to, and recover from disasters that may affect the university campus, hospitals, students, staff, and infrastructure. The policy ensures safety, minimizes damage, and enables quick restoration of normal activities.

This policy aligns with the Disaster Management Act, 2005 of India and guidelines issued by national and state disaster management authorities.

2. Objectives

To ensure safety and protection of students, staff, patients, and visitors.

To establish preparedness mechanisms for natural and man-made disasters.

To minimize loss of life, property, and institutional resources.

To create awareness and provide training on disaster preparedness.

To ensure quick response, evacuation, and recovery mechanisms.


3. Scope

This policy applies to all areas of the university including:

Academic buildings

Hospitals and clinical facilities

Hostels and residential areas


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Laboratories and libraries

Administrative offices

Public gathering areas

4. Types of Disasters Covered

4.1 Natural Disasters

Earthquake

Flood

Fire

Storm / Cyclone

Extreme weather conditions

4.2 Man-Made Disasters

Electrical accidents

Chemical laboratory hazards

Building collapse

Fire hazards

Public health emergencies (epidemics / pandemics)

5. Disaster Management Committee

A Disaster Management Committee (DMC) shall be constituted.

Composition

Vice Chancellor / Director – Chairperson

Medical Superintendent


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Principals of Colleges

Safety Officer

Hostel Warden

Security Officer

IQAC Coordinator

Administrative Officer

Responsibilities

Develop disaster preparedness plans

Conduct mock drills and safety training

Coordinate emergency response activities

Ensure availability of safety equipment

Review and update disaster management procedures

6. Disaster Preparedness Measures

Infrastructure Safety Installation of fire extinguishers, smoke detectors, and alarm systems Clearly marked emergency exits and evacuation routes Regular maintenance of electrical systems Training and Awareness

Fire safety training for staff and students

First aid training programs, Awareness campaigns on disaster preparedness, Emergency Resources ,First aid kits in all departments ,Ambulance services , Emergency contact numbers displayed prominently

7. Emergency Response Plan

Immediate Response, Activate alarm systems, Inform Disaster Management Committee, Provide first aid and medical assistance, Evacuation, Follow designated evacuation routes

Move to predetermined assembly points, Ensure special assistance for patients, elderly, and disabled persons

Communication

Inform local authorities such as:

Fire Department

Police

Hospital emergency services

8. Post-Disaster Recovery

After a disaster:

Assess damage to infrastructure

Provide medical and psychological support

Restore academic and hospital services

Document incident reports and corrective actions

9. Documentation and Reporting

All disaster incidents must be documented including:

Nature of disaster

Response measures taken

Casualties or damages

Recommendations for improvement

These reports will be reviewed by the Disaster Management Committee.

10. Mock Drills and Training

The institution will conduct regular mock drills (at least twice a year) to ensure preparedness and evaluate response efficiency.

11. Monitoring and Review

The Disaster Management Committee will review the policy annually and update it as per regulatory guidelines and institutional requirements.

12. Approval

This policy is approved by the Governing Body / Board of Management of the University and is applicable to all constituent institutions.